MINUTES
Carbondale Park District

MINUTES OF THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE CARBONDALE PARK DISTRICT HELD MONDAY, SEPTEMBER 16, 2019 AT 5:30 PM AT THE CARBONDALE CIVIC CENTER

ROLL CALL: Upon Roll Call, the following commissioners were Present: Adams, Trimble, Flowers, and Sergeev. Commissioner Absent: Suarez. Staff present: Renfro, Childers, Montgomery, Anderson, Burns, Melzer and Legal Counsel, Mike Twomey. Staff Absent: Day. Guests Present: Some guests were present.

APPROVAL OF AGENDA: Commissioner Adams requested an amendment of the printed agenda to add a few more items for discussion. It was then moved by Commissioner Adams and seconded by Commissioner Trimble to approve the agenda as amended. Upon roll call vote the following Commissioners voting aye: Adams, Trimble, Flowers, and Sergeev. Commissioner Absent: Suarez. President Flowers ordered the motion passed.

ACTION TAKEN: The Agenda was approved with amendment.

GENERAL ANNOUNCEMENTS: Commissioner Trimble thanked staff for their help during the vaccination clinic.

CITIZENS COMMENTS AND QUESTIONS: Ashley Able of Meadowbrook Lane in Carbondale ask’s the Board if there are any updates as far as her previous request of creating a noise barrier with tree’s to soften the noise from the Splash Park. Director Renfro shares that there is a tree order underway through Keep Carbondale Beautiful, as soon as the order is received we will begin planting.

REPORTS OF PARK DISTRICT CITIZEN ADVISORY COMMITTEES AND DEPARTMENT REPORTS:

Administration and Finance Advisory Committee - - Director Renfro reported that the committee met on September 11. August Minutes included in the board packet.

Child Care Advisory Committee - - Vice-President Sergeev reports the Committee met on September 3 discussed enrollment, parent involvement day, AWECC swim lessons, and the For Kids Sake 5k which is held September 28 at Turley Park.

Golf Advisory Committee - -Commissioner Adams reports that the Committee met on September 3, Commissioner Adams was not present but did contact the Committee Chair to discuss key points which included the women’s association canceling due to lack of participation as well as outing participation numbers for the month. July Minutes included in the packet.
Grounds, Facilities & Recreation Advisory Committee: Commissioner Trimble reports the committee met on September 3 and discussed the Food Forest Project, Park closing times, OSLAD Grant, And the need for a new feature for the Super Splash Park, August minutes included in the board packet.

Treasurer’s Report: No Report.

Directors Report: Director Renfro reports that work on the 2020 budget and pay plan continue. An OSLAD grant for Marberry Arboretum was submitted to the Illinois Department of Natural Resources. A pre grant site visit was held September 11. The District will participate only if they are granted 90% of the project cost. This is often hard to obtain in a university town. Staff attended the Legislative Breakfast at the Paul Simon Public Policy Institute on Friday August 23, 2019. The first tax disbursement was received from Jackson County on September 9, 2019 in the amount of $717,984.00. Staff is working on a complete inventory of parks and green space located in Carbondale. To date $400,000 worth of tax anticipation warrants have been issued. The Board media training is scheduled for October 3, 4:00 pm at Hickory Lodge. Staff received a request for information from the Carbondale City Manager on Friday September 13.

Superintendent’s Reports:

SUPERINTENDENT OF RECREATION: Superintendent Childers reports on the Aquatic and Recreation revenue during August. She also reported on the August programming and learn to swim classes. Family Vacation Night was held at Evergreen with 250 in attendance. A gas leak has been repaired by Ameren and new ignitors where installed in the boiler. Our Aquatics Coordinator has resigned, Ms. Shauri Smith will be helping out in the interim but candidate search is under way.

SUPERINTENDENT OF CHILDCARE: Superintendent Burns reports that Alice Wright currently has 26 children enrolled 16 full-time and 10 part-time. On August 7 the 4-5 year old class walked to Turley Park and participated in Chill Out in the Park event. On August 17 we held a back to school bash for AWECC and Kids Korner families, 10 AWECC families attended. There are also currently openings for 2-3 age group both Full and Part-time. Over at Kids Korner there where 56 children enrolled through the summer and 34 children enrolled when the school year resumes. District 95 returned to school, Unity Point School started late due to mold issues which where addressed Kids Korner began picking up its 9 students from Unity Point on August 28.

SUPERINTENDENT OF PARK MAINTENANCE: Superintendent Montgomery reports that Mowing of the parks and trash pickup are being completed routinely. The boiler at the Life Center has had gas lines replaced and Ameren worked with Litton Enterprises to replace outside gas supply. The PH probes have also been replaced in the pool. At Evergreen Jaycee field has been lined for fall softball leagues. Attucks Splash Pad was cleaned and maintained routinely. Our Mechanic has been repairing equipment as it comes in to the shop. At the Superblock the staff painted football fields for Carbondale Jr Sports along with the Middle School Fields which
where prepped for August 20 and 28. Fourth Friday Fair was also set up at the City Pavilion with picnic tables, standards and trash cans.

SUPERINTENDENT OF GOLF MAINTENANCE: Superintendent Anderson reports that an inventory of immediate needs and course issues related to infrastructure, agronomics, and equipment. Priorities were assigned and plans in place to fix most immediate concerns. Switched our internet provider from Verizon hot spot to Frontier DSL, this allows access to the irrigation central control computer at all times. Damaged spots on putting green number 1 and 11 have been renovated and the seeded areas are starting to germinate. I've sourced a new vendor that can rebuild sprinkler irrigation parts at a more affordable price, we will be working toward an inventory to draw from for immediate irrigation head repairs. Fairways and tee areas where sprayed with plant growth regulator. Worked on starter for pump motor on effluent water pump at the Carbondale Northwest water treatment plant. Hired a new SIUC student Carter Wilson from the college of Agriculture Turf Program. Added the current website to our google business listing.

SUPERINTENDENT OF GOLF OPERATIONS: Superintendent Day's report included in packet.

CONSENT AGENDA: It was then moved by Commissioner Trimble and seconded by Commissioner Sergeev to approve the consent agenda with amendment to the August 12 Joint Meeting Minutes. Upon roll call vote, the following Commissioner voted aye: Adams, Trimble, Flowers, Sergeev and Suarez. Commissioners Absent: None. President Flowers ordered the motion passed.

ACTION TAKEN: The consent agenda was approved with amendment.

UNFINISHED BUSINESS:

DISCUSSION/APPROVAL ALTERNATIVE REVENUE BONDS 2019A: Aaron Gold of Speer Financial presented an informational overview to the Board. Mr. Gold discussed final interest rates, closing details, and monetary savings over time. After all questions we're asked and answered it was moved by Commissioner Trimble and seconded by Commissioner Sergeev to approve Alternative Revenue Bond 2019A. Upon roll call the following Commissioners voted aye: Adams, Trimble, Flowers, and Sergeev. Commissioner Absent: Suarez. President Flowers ordered the motion passed. It was then moved by Commissioner Sergeev and seconded by Commissioner Trimble to approve Ordinance 2019-10, upon roll call vote the following Commissioners voted aye: Adams, Trimble, Flowers, and Sergeev. Commissioners absent: Suarez. President Flowers ordered the motion passed.

DISCUSSION/APPROVAL GENERAL OBLIGATION BONDS 2019B: Aaron Gold of Speer Financial presented information regarding General Obligation Bond 2019B. After all questions were answered it was then moved by Commissioner Trimble and seconded by Commissioner Sergeev to approve General Obligation Bond 2019B. Upon roll call the following Commissioners voted aye: Adams, Trimble, Flowers, and Sergeev. Commissioner Absent: Suarez. President
Flowers ordered the motion passed. It was then moved by Commissioner Trimble and seconded by Commissioner Sergeev to approve ordinance 2019-11, upon roll call vote the following Commissioners voted aye: Adams, Trimble, Flowers, and Sergeev. Commissioners Absent: Suarez. President Flowers ordered the motion passed.

**DISCUSSION/APPROVAL PARK CLOSING TIMES:** Upon review, Staff members as well as the Grounds Facility & Recreation Committee recommend that the Park Closing times remain at 11:00pm. It was then moved by Commissioner Sergeev and seconded by Commissioner Trimble to approve the Park closing times remaining. Upon roll call vote the following Commissioners voted aye: Adams, Trimble, Flowers, and Sergeev. Commissioners Absent: Suarez. President Flowers ordered the motion passed.

**NEW BUSINESS:**

**DISCUSSION/APPROVAL TAX LEVY:** President Flowers requested to table this item and discuss and review at the October 14 Board Meeting.

**DISCUSSION/APPROVAL ANNEXATION ORDINANCE 2019-03:** After review it was moved by Commissioner Trimble and seconded by Commissioner Adams to approve Annexation Ordinance 2019-03. Upon roll call vote the following Commissioners voted aye: Adams, Trimble, Flowers, and Sergeev. Commissioners Absent: Suarez. President Flowers ordered the motion passed.

**DISCUSSION/APPROVAL CITY FAIR DAYS 618 FALL MUSIC FEST OCTOBER 12:** Director Renfro shares that The Park Districts Recreation Staff is hosting an event October 12 at Turley Park from 5:00-10:00pm. It was then moved by Commissioner Trimble and seconded by Commissioner Adams to approve the Fall Music Fest. Upon roll call vote the following Commissioners voted aye: Adams, Trimble, Flowers, and Sergeev. Commissioners Absent: Suarez. President Flowers ordered the motion passed.

**DISCUSSION/FORMALIZING ADVISORY BODIES:** Commissioners began discussion regarding formalizing the Advisory Committees. Concerns of attendance, possible term limits, and in-district requirements where discussed. This Item will be discussed further at a future meeting.

**DISCUSSION/REVISIION OF POLICY AND PROCEDURES MANUAL:** Commissioners will be provided a copy of the current Policy and Procedures Manual to highlight items that are outdated and/or have a need for revision. Commissioner Adams requested that the Board consider adopting the “Advocacy Guidelines for Public Employees” developed by the National Recreation and Park Association’s Public Policy Division at its October meeting, for inclusion in the Policy Handbook. Copies of the “Advocacy Guidelines” were distributed to Commissioners and Director.
ITEMS FOR FUTURE AGENDAS:

BOARD COMMENTS: None

EXECUTIVE SESSION: None

MOTION TO RECONVENE TO OPEN SESSION: None

ADJOURNMENT: There being no further business it was moved by Commissioner Suarez and seconded by Commissioner Sergeev to adjourn the meeting. Upon roll call, the following commissioners voted aye: Adams, Trimble, Sergeev, Flowers and Suarez. Commissioners Absent: None. President Flowers ordered the motion passed. The meeting adjourned at 5:46.