MINUTES
Carbondale Park District

MINUTES OF THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE CARBONDALE PARK DISTRICT HELD MONDAY, AUGUST 13, 2018 AT 5:30 PM AT THE CARBONDALE CIVIC CENTER

ROLL CALL: Upon Roll Call, the following commissioners were Present: Coleman, Erickson, Flowers and Welch. Commissioner Absent: Hollister. Staff present: Burns, Childers, Day, Green, Keller, Lewis and Legal Counsel, Mike Twomey. Staff Absent: Renfro. Guest Present: Many guests were presents see sign in sheet.

GENERAL ANNOUNCEMENTS: Commissioner Coleman announced that Special Olympics Illinois will be hold a duck derby on September 2nd at the Du Quoin State Fair.

APPROVAL OF AGENDA: It was then moved by Commissioner Welch and seconded by Commissioner Coleman to approve the agenda as printed. Upon roll call, vote the following Commissioners voting aye: Coleman, Erickson, Welch and Flowers. Commissioner Absent: Hollister. President Flowers ordered the motion passed.

ACTION TAKEN: The Agenda was approved as printed.

CITIZENS COMMENTS AND QUESTIONS: Several guests addressed the board regarding the rumor of the closing of the AWECC and Life Community Center. They expressed their concerns and asked questions about the closure. Dorcy Prosser a representative from the Grounds, Facilities and Recreation Advisory Committee addressed the board with the recommendation from the committee regarding the Life Center (see attachment A).

REPORTS OF PARK DISTRICT CITIZEN ADVISORY COMMITTEES AND DEPARTMENT REPORTS:

Administration and Finance Advisory Committee - - Commissioner Flowers reported that the committee had met and was updated on the Dog Park project, the Life Center and meetings with the City of Carbondale. They also reviewed the April financial statements.

Aquatic Center Advisory Committee - - Commissioner Erickson reported that the committee met in discussed the Splash Park banners and the donors. They also received a report from Clay Kolar on the Invitational Swim meet hosted by the Carbondale Cyclones that went very well on June 30th.

Child Care Advisory Committee - - No meeting.

Golf Advisory Committee - - This committee met in July the minutes were included in packet. Highlight of the minutes will be given during the Superintendent’s reports.
Grounds, Facilities & Recreation Advisory Committee - The committee meet in July with the main discussion being the Life Center.


Directors Report: Interim Director Flowers reported that he is now the District representative for the Lights Fantastic Parade and had attended several meeting.

Superintendent's Reports:

SUPERINTENDENT OF RECREATION: Jane Childers, Rec Superintendent, reported on the Aquatic and Recreation revenue comparison for June and July. She also reported on the June and July programming.

DIRECTOR OF AWECC: Debbie Keller reported on the AWECC enrollment in June and July. She also reported that the center had their Father’s Day party and graduation in June. They had four graduates. Three teachers also participated in CPR and First Aid training provided by the Rec Coordinator. The SSP open early on June 23rd for the AWECC and Kids Korner children and their families.

DIRECTOR OF KIDS KORNER: Katy Burns reported that every Tuesday and Thursday someone from the Women Center comes to do a bullying prevention program with each classroom. Doing the summer the center took several field trips.

SUPERINTENDENT OF PARK MAINTENANCE: Ed Robinson reported that staff is regularly cleaning restrooms, shelters and mowing on a daily basis. They set up for the sunset concerts and the 4th Friday Fair at the town pavilion. Repairs were made at several Park District locations. There was a big statewide tournament at the Superblock on June 16 and 17th about 25 games was played in two days. The mechanic has been servicing all the mowers and equipment and has also been helping mowing the property around Hickory Lodge.

SUPERINTENDENT OF GOLF MAINTENANCE: Mike Green, reported that June was very dry and windy. Staff ran a lot of irrigation and did a lot of hand watering on the greens. It was also a very busy month for mowing along with the many outing that was hosted. July was hot and dry so staff spent a lot of time watering the high spots with wetting agent tablets. The mechanic has been working to keep up the equipment and carts breaking down. Staff spray the greens a lot in June and July.

SUPERINTENDENT OF GOLF OPERATIONS: Mike Day reported on Golf Operations revenue and rounds of golf comparisons for June and July. The Hook a Kid on Golf program had 30+ kids participate. The Junior play days was every Tuesday through July. The course hosted five outing in June and 1 in July.

After all reports were given and all questions and asked and answered it was moved by Commissioner Erickson and seconded by Commissioner Coleman to accept and place the reports
on file. Upon roll call vote, the following Commissioner voted aye: Coleman, Erickson, Flowers, and Welch. Commissioners Absent: Hollister. President Flowers ordered the motion passed.

**ACTION TAKEN:** The superintendent's briefly highlighted their reports and board accepted the reports to be placed on file.

**CONSENT AGENDA:** It was then moved by Commissioner Coleman and seconded by Commissioner Erickson to approve the consent agenda as presented. Upon roll call vote, the following Commissioner voted aye: Coleman, Erickson, Welch and Flowers. Commissioners Absent: Hollister. President Flowers ordered the motion passed.

**ACTION TAKEN:** The consent agenda was approved as presented.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

**REVIEW/DISCussion/APPROVAL OF CONTRACT WITH THE FRIENDS OF THE CARBONDALE DOG PARK:** Mrs. Jane Adams addressed the board regarding the Friends of Carbondale Dog Park concerns about some of the wording in the contract (see Attachment B). She expressed the committees concern about the District part in the maintenance of the Dog Park and the Insurance that is being required by them. They would like to be assure that the District will keep mowing the Dog Park and will also pick up trash. The committee also think that the Park District shouldn't require FCDP to carry liability on the park since it is own by the District. After lengthy discussion on this agenda item and hearing from other individuals President Flowers suggested that this item be tabled until the two attorneys could get together and work out the details.

**ACTION TAKEN:** This agenda item was tabled and it was recommend that the attorneys get together to work out the details.

**DISCUSSION /APPROVAL OF CONTRACT WITH CLEARWAVE COMMUNICATIONS:**

This discussion items was tabled.

**DISCUSSION/APPROVAL OF APPOINTMENTS TO THE GROUNDS, FACILITIES AND RECREATION ADVISORY COMMITTEE:** Staff recommended that Jason Hartz, Angela Grimmer, Bob Grimmer and Jennifer Hartlieb be appointed to the Grounds, Facilities and Recreation Advisory Committee. It was then moved by Commissioner Erickson and seconded by Commissioner Coleman that those individuals recommended be appointed. Upon roll call vote, the following Commissioner voted aye: Coleman, Erickson, Welch and Flowers. Commissioners Absent: Hollister. President Flowers ordered the motion passed.
ITEMS FOR FUTURE AGENDAS: Video Gaming License, Clearwave Contract and Dog Park Contract.

BOARD COMMENTS: None

ADJOURNMENT: There being no further it was moved by Commissioner Coleman and seconded by Commissioner Erickson to adjourn the meeting. Upon roll call, the following commissioners voted aye: Coleman, Erickson, Flowers and Welch. Commissioners Absent: Hollister. President Flowers ordered the motion passed. The meeting adjourned at 7:05 p.m.
Carbondale Park District Grounds, Facilities and Recreation Advisory Committee
Recommendation to CPKD Board
August 13, 2018

Whereas programs currently located at the Life Community Center are a high priority for the community, thus:

1. It is recommended that the Life Community Center be closed at the point at which operation of the facility is no longer fiscally responsible or by the beginning of FY 2020, whichever comes first.

2. It is recommended that the staff should be directed to develop interim plans to ensure continuity of programming by exploring use of temporary sites and laying the groundwork for preliminary agreements.

3. It is recommended to begin implementation of interim plans, a pilot program should be developed and initiated in January 2019 that entails one aquatic program be moved and housed in a community facility.

4. It is recommend that a portion of costs saved by the closure of the Life Community Center should be retained for expenses needed for a new recreation facility.
Eugenia,

We carefully went over the draft Agreement between FCDP and the Park District at our board meeting last night. Here’s our list if desired revisions:

6. MAINTENANCE:
   a. We questioned the inclusion of the word “complete” in the second line (“complete care, repair, etc.”). We don’t want language that would preclude the Park District from contributing to the maintenance of the park if it wished to. Further, the Park District is agreeing to mow the site (see b.) and previously volunteered to spray herbicides along the fence line, as they are licensed to do so.

   b. On mowing: We seek language that will assure that the Park District will keep mowing the Dog Park as it currently maintains that field, in its use as a soccer field. Sport field management recommends 2”-3” for “multi-use fields, low budget fields”; we don’t know what standard the Park District currently uses, but that number should be inserted into the language regarding mowing. We note that unused fields, such as the one at Hickory Lodge, frequently reach grass heights of mid-calf. Not only does tall grass increase mosquito and other pest problems, but they make it virtually impossible for users and volunteers to find and remove dog droppings.

   c. Trash removal was deleted from the draft we provided to the Park District. It needs to be reinserted, with language that makes clear that FCDP will place properly bundled waste from the Dog Park in Park District trash barrels placed by the parking lot. We should not be required to hire a separate trash hauler (or pay the City for trash hauling) to remove waste from the Dog Park — waste that would invariably include trash generated by other activities in the area.

8. There is a typo in the second line: “due own owing”

9. Our Treasurer requests that “monthly” be deleted. We believe that requiring quarterly and annual records, and Park District access to FCDP records upon request, is reasonable, while monthly reports would be onerous.

10. Insurance.
   a. We continue to think it unreasonable for the Park District to require FCDP to carry liability on their park. They do not require it for the spray park at Attucks, which we understand was fully funded by private individuals, nor the basketball court at Tatum Heights which was built by a volunteer organization. The Rotary Club in Carterville is not required to carry liability insurance for the dog park they built for the Carterville Park District. Dog parks have become a standard part of expected parks systems; they are encouraged by State statue (Dog parks are immune from criminal and civil liability: “Any municipality or political subdivision allowing dog parks shall be immune from criminal liability and shall not be civilly liable, except for willful and wanton misconduct, for damages that may result from occurrences in the dog park.” (510 ILCS 5/35)

   b. The proposed language states: “FCDP agrees to pay .... for injuries to persons or property occurring in, upon, or about the area in which the Dog Park is located....” We propose that this be revised as follows: “FCDP agrees to pay .... for injuries to persons or property occurring in and upon the “Agreement area” (see Exhibit A)....” The proposed Park District language could be read to make FCDP liable for injuries occurring in the adjoining soccer fields, in the parking lot, and elsewhere over which we have no responsibility nor authority. Our surveyor will provide a drawing that we will stipulate is the area within which our insurance will provide indemnity to the Park District.

16. Renewal of Agreement. We propose that renewal be automatic unless either party seeks to alter the terms of the agreement, in which case the 90 day timetable comes into play. We agree with annual renewal and the 10 successive options.

20. Fix Lessee and Lease.