MINUTES
Carbondale Park District

MINUTES OF THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE CARBONDALE PARK DISTRICT HELD MONDAY, MONDAY, MARCH 12, 2018 AT 5:30 PM AT THE CARBONDALE CIVIC CENTER.

ROLL CALL: Upon Roll Call, the following commissioners were Present: Coleman, Erickson, Flowers, and Hollister. Commissioner Absent: Welch. Staff present: Childers, Day, Green, Lewis, Renfro, Robinson and legal Counsel, Mike Twomey. Staff Absent: Burns and Keller. Guest Present: None.

GENERAL ANNOUNCEMENTS: none

APPROVAL OF AGENDA: It was then moved by Commissioner Coleman and seconded by Commissioner Hollister to approve the agenda as printed. Upon roll call, vote the following Commissioners voting aye: Coleman, Erickson, Hollister and Flowers. Commissioner Absent: Welch. President Flowers ordered the motion passed.

ACTION TAKEN: The Agenda was approved as printed.

CITIZENS COMMENTS AND QUESTIONS: None.

REPORTS OF PARK DISTRICT CITIZEN ADVISORY COMMITTEES AND DEPARTMENT REPORTS:

Administration and Finance Advisory Committee - - President Flowers reported that the committee had met and discussed the Westport Pool Management Contract and it was the concensus of the committee to approve the contract. They also discussed the Life Center and the search for a treasurer.

Aquatic Center Advisory Committee - - Commissioner Erickson reported that the committee meet in February and discussed the income/expenses figures for 2017 at SSP, The Cyclones swim club swim meets, the sale of swim passes that could be used by local agencies such as Boys and Girls Clun, I Can Read and Women Center. The committee briefly discussed other fundraising activities and publicity ideas.

Child Care Advisory Committee - - The committee meet in February no one was present to give this report. Commissioner Coleman asked that she be reassigned to this committee.

Golf Advisory Committee - - Director Renfro reported that committee did meet in February and the main discussion was the Spring break schedule.
Grounds, Facilities & Recreation Advisory Committee - Commissioner Hollister reported that the committee had met and will be asking the board for permission to start a transition plan for the Life Center.

Treasurer’s Report: No report.

Directors Report: Director Renfro reported that the Administrative staff had attend a variety of meeting in February. The Audit is scheduled to be presented to the Board in May and the District is hosting a concert at the Varisty on March 3 proceeds to benefit the SSP. Staff is working with Carbondale Jr. Sports and Carbondale Soccer Inc. regarding 2018 contracts.

Superintendent’s Reports:

SUPERINTENDENT OF GOLF OPERATIONS: Mike Day reported that during the month of February the course generated 224 rounds of golf and $18,400 in revenue compared to 2017 when they generated 883 rounds of golf ad $30,400 in revenue. The majority of the revenue in February comes from Season Pass Holders renewals. The kitchen is scheduled to reopen on Saturday, March 17th and the Saluki Invitational is scheduled for March 24th-26th.

SUPERINTENDENT OF GOLF MAINTENANCE: Mike Green, reported that February was a productive month for staff indoors and outdoors. Staff has been working on the tee mowers, cleaning up the large tree that was cut down next to 18 green. Interviews for the Assistant Superintendent’s was done and a candidate was hired.

SUPERINTENDENT OF PARK MAINTENANCE: Ed Robinson reported that staff spent a few days removing snow and salting sidewalks. Staff has been painting barrels to replace the rusted ones in the parks. Staff has been busy during repairs at the Life Center, Kids Korner, SSP and Hickory Lodge. The have finished the Parrish Park signs and installed them. The Evergreen Rental House has been pumped out a few times since the pump quit. The tenant moved out on March 18th. Staff pressure washed Tatum Heights and cleaned the playground.

KIDS KORNER: Katy Burns, was absent but her report was included in packet.

SUPERINTENDENT OF RECREATION: Jane Childers, Rec Superintendent, reported on the Aquatics and Recreation Revenue and the February programming. The highlight of February was the banquet for the Jr. dawgs for their last day of games. The Parrish School Swim packets has been put together and distributed. We received the Ronald McDonald House Grant and was presented with a check from Stephanie Bishop for $3,798.78. Staff has been working on summer programming and also met with Mary Pohlmann to set the schedule for the Adult Swim Lessons at SSP.

DIRECTOR ALICE WRIGHT CHILDCARE CENTER: Debbie Keller was absent, but her report was included in packet.

After all reports were given and all questions and asked and answered it was moved by Commissioner Hollister and seconded by Commissioner Erickson to accept and place the reports
on file. Upon roll call vote, the following Commissioner voted aye: Coleman, Erickson, Flowers, and Hollister. Commissioners Absent: Welch. President Flowers ordered the motion passed.

**ACTION TAKEN:** The reports were accepted by the board and placed on file.

**CONSENT AGENDA:** It was then moved by Commissioner Coleman and seconded by Commissioner Hollister to approve the consent agenda as presented. Upon roll call vote, the following Commissioner voted aye: Coleman, Erickson, Hollister, and Flowers. Commissioners Absent: Welch. President Flowers ordered the motion passed.

**ACTION TAKEN:** The consent agenda was approved as presented.

**UNFINISHED BUSINESS:**

None.

**ACTION TAKEN:** None.

**NEW BUSINESS:**

**DISCUSSION/APPROVAL OF CONTRACT WITH MIDWEST POOL MANAGEMENT:** Director Renfro presented this agenda item. It was the recommendation of the Admin Advisory Committee that the Board approve the contract with Midwest Pool Management for the 2018 Season. With all questions asked and answered it was then moved by Commissioner Erickson and seconded by Commissioner Coleman to approve the contract with Midwest Pool Management. Upon roll call vote, the following Commissioner voted aye: Coleman, Erickson, Hollister, and Flowers. Commissioners Absent: Welch. President Flowers ordered the motion passed.

**ACTION TAKEN:** The Board approve for staff to enter into a Contract with Midwest Pool Management for the 2018 Season.

**DISCUSSION/APPROVAL TO SOLICIT TAX ANTICIPATION WARRANTS BIDS:** Director Renfro explained the $350,000 warrants was included in the 2018 budget and staff is requesting that the Board allow them to solicit bids, just so they will be in place if needed. Upon roll call vote, the following Commissioners voting aye: Coleman, Erickson, Hollister, and Flowers Commissioners Absent: Welch. President Flowers ordered the motion passed.

**ACTION TAKEN:** The Board granted staff permission to solicit TAW bids in the amount of $350,000.

**DISCUSSION/APPROVAL OF 2018 SUNSET CONCERT CITY FAIR DAYS** Director Explained that this will be the 40th Anniversary of the Sunset Concert Series. Staff is requesting the Board approval, this request for City Fair Days at Turley Park. This request would go to the City Council for final approval. It was moved by Commissioner Erickson and seconded by Commissioner Coleman to approve staff request for City Fair Days for the 2018 Sunset Concert
Series. Upon roll call vote, the following Commissioner voted aye: Coleman, Erickson, Flowers, and Hollister. Commissioners Absent: Welch. President Flowers ordered the motion passed.

**DISCUSSION/APPOINTMENTS OF CITIZEN ADVISORY COMMITTEE:** Director Renfro said staff is requesting that Angela Kazakevicius, Jan Weiss, Yolanda Simons, Dorcy Prosser, Jolene Falat, Michelle McLernon, Whitney O’Daniel and Cinnamon Wheeles be appointed to the Grounds, Facilities and Recreation Advisory Committee. It was then moved by Commissioner Coleman and seconded by Commissioner Hollister to approve the appointments to the committee. Upon roll call vote, the following Commissioners voting aye: Coleman, Erickson, Hollister, and Flowers Commissioners Absent: Welch. President Flowers ordered the motion passed.

**ACTION TAKEN:** The Board approved the appointments to the Grounds, Facilities and Recreation Committee.

**ITEMS FOR FUTURE AGENDAS:** 2017 Audit Report, Midwest Pool Contract and Video Gaming License.

**BOARD COMMENTS:** Director Renfro announced that the John Allen Symposium is coming up on Thursday, April 5th with a social on April 4th.

**EXECUTIVE SESSION:** It was moved by Commissioner Erickson and seconded by Commissioner Welch to recess at 6:30 p.m. into executive session in accordance with 5ILCS 120/2 (C) (1) regarding the appointment, employment. Compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity. 5ILCS 120/2 9C C (5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Upon roll call vote, the following Commissioners voting aye: Coleman, Erickson, Hollister, and Flowers. Commissioners Absent: Welch. President Flowers ordered the motion passed.

**CONSIDERATION TO RECONVENE TO PUBLIC SESSION:** It was moved by Commissioner Coleman and seconded by Commissioner Hollister to reconvene the meeting into public session at 6:50 p.m. Upon roll call vote, the following Commissioners voting aye: Coleman, Erickson, Hollister and Flowers Commissioners Absent: Welch. President Flowers ordered the motion passed.

**ADJOURNMENT:** Having returned from Executive Session and there being no further it was moved by Commissioner Hollister and seconded by Commissioner Coleman to adjourn the meeting. Upon roll call, the following commissioners voted aye: Coleman, Erickson, Hollister and Flowers. Commissioners Absent: Welch. President Flowers ordered the motion passed. The meeting adjourned at 6:52 p.m.