MINUTES
Carbondale Park District

MINUTES OF THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE CARBONDALE PARK DISTRICT HELD MONDAY, MONDAY, FEBRUARY 12, 2018 AT 5:30 PM AT THE CARBONDALE CIVIC CENTER.

ROLL CALL: Upon Roll Call, the following commissioners were Present: Coleman, Erickson, Flowers, Hollister and Welch. Commissioner Absent: none. Staff present: Childers, Burns, Green, Lewis, Renfro, and legal Counsel, Mike Twomey. Staff Absent: Day, Keller and Robinson. Guest Present: None.

GENERAL ANNOUNCEMENTS: none

APPROVAL OF AGENDA: It was then moved by Commissioner Welch and seconded by Commissioner Erickson to approve the agenda as printed. Upon roll call, vote the following Commissioners voting aye: Coleman, Erickson, Hollister Welch and Flowers. Commissioner Absent: none. President Flowers ordered the motion passed.

ACTION TAKEN: The Agenda was approved as printed.

CITIZENS COMMENTS AND QUESTIONS: None.

REPORTS OF PARK DISTRICT CITIZEN ADVISORY COMMITTEES AND DEPARTMENT REPORTS:

Administration and Finance Advisory Committee - - It reported that the committee did not meet in January.

Aquatic Center Advisory Committee - - Commissioner Erickson reported that the committee meet in February and discussed the upcoming Man/Child/Woman concert that is being held at the Varsity on Saturday, March 3rd.

Child Care Advisory Committee - - The committee meet in January this report will be given along with the superintendent's reports.

Golf Advisory Committee - - This committee did not meet in December or January.

Grounds, Facilities & Recreation Advisory Committee - - The committee meet and put together a letter and list of potential committee members inviting them to join the committee.

Treasurer's Report: Director Flowers reported that the committee is searching for a non-commissioner to serve as treasurer.
**Directors Report:** Director Renfro reported that the administrative staff had attend a variety of meetings in December and January. The 2017 Audit has begun, and staff has been meeting with Carbondale Soccer and Carbondale Jr. Sports organizations regarding their 2018 contracts. The Annual Blues show was held December 16th with a sold-out crowd. Proceeds from this concert for the SSP was $3000.

**Superintendent’s Reports:**

**SUPERINTENDENT OF GOLF OPERATIONS:** Mike Day was absent, but his report was included in packet.

**SUPERINTENDENT OF GOLF MAINTENANCE:** Mike Green, reported that in December staff was been busy clearing out the tree line in some areas, finishing the perimeter drain on the right bunker on fourteen and cleaning and organizing the shop equipment. In January staff spent the majority of the time cleaning up debris around the course from the winter storm. Staff also began to clean up and repair damaged tee marker. On January 31st Stan Curtis dropped a large tree that had died next to 18 green.

**SUPERINTENDENT OF PARK MAINTENANCE:** Ed Robinson was absent, but his report was included in packet.

**KIDS KORNER:** Katy Burns, reported that the center was closed from December 24th – January 1st. During January they were closed on January 12th due to inclement weather and was open two full days because of weather. Staff started a new program called “Catch” that is ran by the Jackson County Health Department, which focuses on healthy eating and staying active.

**SUPERINTENDENT OF RECREATION:** Jane Childers, Rec Superintendent, reported on the December and January programming. The Winter/Spring brochure went out in the Carbondale Times on December 6th with the first week of classes beginning the first week in January. She reported that the Santa in the Parks event held during December went very well. Staff attended a variety of meetings in January and a SSP discount special was ran on Season Passes. The Jr. Dawgs program had 123 participants and is going very well.

**DIRECTOR ALICE WRIGHT CHILDCARE CENTER:** Debbie Keller was absent, but her report was included in packet.

After all reports were given and all questions and asked and answered it was moved by Commissioner Welch and seconded by Commissioner Hollister to accept and place the reports on file. Upon roll call vote, the following Commissioner voted aye: Coleman, Erickson, Flowers, Hollister and Welch. Commissioners Absent: None. President Flowers ordered the motion passed.

**ACTION TAKEN:** The reports were accepted by the board and placed on file.

**CONSENT AGENDA:** Commissioner Coleman pointed that the minutes that was included in the packet has her as present and she was absent for the December meeting. It was then moved
by Commissioner Welch and seconded by Commissioner Coleman to approve the consent agenda as presented with correction. Upon roll call vote, the following Commissioner voted aye: Coleman, Erickson, Hollister, Welch and Flowers. Commissioners Absent: none. President Flowers ordered the motion passed.

**ACTION TAKEN:** The consent agenda was approved with corrections.

**UNFINISHED BUSINESS:**

None.

**ACTION TAKEN:** None.

**NEW BUSINESS:**

**DISCUSSION/APPROVAL OF CONTRACT WITH MIDWEST POOL MANAGEMENT:** Director Renfro presented this agenda item. She explained that she had checked, and the District couldn't manage the SSP any cheaper than Midwest Pool. Director Renfro explained that if the district chose to do this the cost of chemical would run about $37,000 and the Liability and Workers Comp Insurance would be an additional $10,000. Midwest Pools also prepare the payroll and W-2's for about 65 employees. They will be recruiting summer workers on next Monday at SIU. She also informed the board that this contract has not yet been presented to the Admin committee for their recommendation. After a brief discussion with all questions asked and answered President Flowers asked that this agenda item be tabled until the next meeting. If action is needed before then the board would be open to a special meeting.

**ACTION TAKEN:** None

**DISCUSSION/APPROVAL TO PROCEED WITH VIDEO GAMING LICENSE AT HICKORY RIDGE GOLF COURSE:** Director Renfro explained that the City issues 99 license and at this time only 2 are available. The machines run $250 each and has to be in a closed room with a locked door. There's a minimum of 3 machines. Director Renfro explained that this might be a way of marketing the restaurant at the course. Staff is asking the board to grant them permission to apply to the City for the gaming license. With all questions asked and answered it was then moved by Commissioner Welch and seconded by Commissioner Erickson to grant staff permission to proceed with the gaming license. Upon roll call vote, the following Commissioners voting aye: Coleman, Erickson, Hollister, Flowers and Welch. President Flowers ordered the motion passed.

**ACTION TAKEN:** The Board granted staff permission to apply for a gaming license with the City of Carbondale.

**ITEMS FOR FUTURE AGENDAS:** 2017 Audit Report, Midwest Pool Contract and Video Gaming License.

**BOARD COMMENTS:** None
EXECUTIVE SESSION: It was moved by Commissioner Erickson and seconded by Commissioner Welch to recess at 6:30 p.m. into executive session in accordance with 5ILCS 120/2 (C) (1) regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity. 5ILCS 120/2 9C C) (5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Upon roll call vote, the following Commissioners voting aye: Coleman, Erickson, Hollister, Flowers and Welch. President Flowers ordered the motion passed.

CONSIDERATION TO RECONVENE TO PUBLIC SESSION: It was moved by Commissioner Welch and seconded by Commissioner Coleman to reconvene the meeting into public session at 7:13 p.m. Upon roll call vote, the following Commissioners voting aye: Coleman, Erickson, Hollister, Flowers and Welch. President Flowers ordered the motion passed.

ADJOURNMENT: Having returned from Executive Session and there being no further it was moved by Commissioner Coleman and seconded by Commissioner Erickson to adjourn the meeting. Upon roll call, the following commissioners voted aye: Coleman, Erickson and Flowers. Commissioners Absent: Hollister and Welch. President Flowers ordered the motion passed. The meeting adjourned at 7:14 p.m.