

# MINUTES

## Carbondale Park District

MINUTES OF THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE CARBONDALE PARK DISTRICT HELD MONDAY, MONDAY, APRIL 9, 2018 AT 12:00 PM AT THE HICKORY LODGE.

**ROLL CALL:** Upon Roll Call, the following commissioners were Present: Erickson, Flowers and Welch. Commissioner Absent: Coleman and Hollister. Staff present: Childers, Burns, Day, Green, Lewis, and Legal Counsel, Mike Twomey. Staff Absent: Keller and Renfro. Guest Present: None.

**GENERAL ANNOUNCEMENTS:** none

**APPROVAL OF AGENDA:** It was then moved by Commissioner Erickson and seconded by Commissioner Welch to approve the agenda as printed. Upon roll call, vote the following Commissioners voting aye: Erickson, Welch and Flowers. Commissioner Absent: Coleman and Hollister. President Flowers ordered the motion passed.

**ACTION TAKEN: The Agenda was approved as printed.**

**CITIZENS COMMENTS AND QUESTIONS:** Charlie Howell, 47 Dart Drive, Carbondale addressed the board regarding the joint committee between the City and Park District. He would be interested in attending any joint meetings.

### **REPORTS OF PARK DISTRICT CITIZEN ADVISORY COMMITTEES AND DEPARTMENT REPORTS:**

**Administration and Finance Advisory Committee** - - Commissioner Flowers reported that the committee met on March 19<sup>th</sup> and review the TAW's and the draft audit report.

**Aquatic Center Advisory Committee** - - Commissioner Erickson reported that the committee meet in March with the focus of discussion being fundraising ideas.

**Child Care Advisory Committee** - - The committee meet in March this report will be given along with the superintendent's reports.

**Golf Advisory Committee** - - This committee did not meet in March.

**Grounds, Facilities & Recreation Advisory Committee** - - The committee meet and put together a letter and list of potential committee members inviting them to join the committee.

**Treasurer's Report:** No Report.

**Directors Report:** No Report.

## **Superintendent's Reports:**

**SUPERINTENDENT OF GOLF OPERATIONS:** Mike Day reported that Golf Operations generated 603 rounds of golf and \$37,000 in revenue during the month of March 2018 compared to March of 2017 when they generated 853 rounds of golf and \$54,000 in revenue. Most of the revenue generated in 2017 was Season Pass Holders renewals and Saluki Invitational, which this year has not been paid. The Senior Leagues has begun, hook a Kid applications has been approved and distributed, Video gaming application has been submitted and is in the pending stage at this time. The course passed the liquor and fire inspection.

**SUPERINTENDENT OF GOLF MAINTENANCE:** Mike Green, reported that in March staff spent most of the time preparing for the Saluki Invitational and finishing repairs to equipment. The bunkers were clean out and edge, as well as push sand back up to the edges. Seasonal employees are being brought back and a few new ones hired, and all the greens were sprayed with Iron to help green them up.

**SUPERINTENDENT OF PARK MAINTENANCE:** Ed Robinson reported that staff had been picking up trash regularly and transplanting flowers in the greenhouse into several flats. Repairs were made at various Park District's locations. The mechanic had trucks inspected and services for the upcoming season and started going through the mowers to make sure they are ready for daily uses.

**KIDS KORNER:** Katy Burns, reported on the Spring Break activities at Kids Korner and the early dismissal and full days. She also reported on the enrollment at AWECC and the DCFS relicensing visit on 3/8, the center can now enroll 33 children an increase from 28. The childcare advisory meeting had 3/21 with 2 parents in attendance. The Unitarian Fellowship had a toy drive for both centers.

**SUPERINTENDENT OF RECREATION:** Jane Childers, Rec Superintendent, reported on the March programming and Learn to Swim classes. She also reported that classes from the SIU Rec Department toured the Life Center on March 22 and the Super Splash Park on March 29. The District participated in the Murphysboro St. Patrick's Day Parade and activities at the Youth Center. Staff is now finalizing summer plans, and the brochure is scheduled for insertion in the Times on May 9<sup>th</sup>.

After all reports were given and all questions and asked and answered it was moved by Commissioner Welch and seconded by Commissioner Erickson to accept and place the reports on file. Upon roll call vote, the following Commissioner voted aye: Erickson, Flowers, and Welch. Commissioners Absent: Coleman and Hollister. President Flowers ordered the motion passed.

**ACTION TAKEN:** The reports were accepted by the board and placed on file.

**CONSENT AGENDA:** It was then moved by Commissioner Welch and seconded by Commissioner Erickson to approve the consent agenda as presented. Upon roll call vote, the

following Commissioner voted aye: Erickson, Welch and Flowers. Commissioners Absent: Coleman and Hollister. President Flowers ordered the motion passed.

**ACTION TAKEN:** The consent agenda was approved as presented.

**UNFINISHED BUSINESS:**

None.

**ACTION TAKEN: None.**

**NEW BUSINESS:**

**DISCUSSION/APPROVAL/AWARDING OF TAX ANTICIPATION WARRANT BIDS:** After brief discussion it was moved by Commissioner Welch and seconded by Commissioner Erickson to approve staff recommendation to award the 2018 Tax Anticipation Warrants to the low bidder First Southern Bank at an interest rate of 2.99%. Upon roll call vote, the following Commissioner voted aye: Erickson, Welch and Flowers. Commissioners Absent: Coleman and Hollister. President Flowers ordered the motion passed.

**ACTION TAKEN:** Board award the 2018 TAW's to the low bidder First Southern Bank.

**DISCUSSION/APPROVAL OF APPOINTMENT OF COMMISSIONER COLEMAN TO CHILDCARE ADVISORY COMMITTEE:** With a request from Commissioner Coleman to be placed as board representatives on the Childcare Advisory Committee it was moved by Commissioner Erickson and seconded by Commissioner Welch to appointment Commissioner Coleman. Upon roll call vote, the following Commissioners voting aye: Erickson, Flowers and Welch. Commissioners Absent: Coleman and Hollister. President Flowers ordered the motion passed.

**ACTION TAKEN:** The Board appointed Commissioner Coleman to the Childcare Advisory Committee.

**DISCUSSION/APPOINTMENT OF INTERIM BOARD SECRETARY/TREASURER:** In the absent of Director Renfro, board secretary and Commissioner Coleman, Board Treasurer, it was the recommendation of the staff that Commissioner Welch be appointed Interim Board Secretary/Treasurer until they return. After a brief discussion it was moved by Commissioner Erickson and seconded by Commissioner Welch. Upon roll call vote, the following Commissioners voting aye: Erickson, Flowers and Welch. Commissioners Absent: Coleman and Hollister. President Flowers ordered the motion passed.

**ACTION TAKEN:** The Board appointed Commissioner Welch as Interim Board Secretary/Treasurer.

**ITEMS FOR FUTURE AGENDAS:** 2017 Audit Report and Video Gaming License.

**BOARD COMMENTS:** Commissioner Flowers said he had received a request from the Church Women's United asking to place a banner for the World Hunger Sale at Turley Park. After a brief discussion it was moved by Commissioner Welch and seconded by Commissioner Erickson to approve their request. Upon roll call vote, the following Commissioners voting aye: Erickson, Flowers and Welch. Commissioners Absent: Coleman and Hollister. President Flowers ordered the motion passed.

**ACTION TAKEN:** The Board approved the request of Church Women's United to place their banner a Turley Park.

**EXECUTIVE SESSION:** It was moved by Commissioner Erickson and seconded by Commissioner Welch to recess at 12:54 p.m. into executive session in accordance with 5ILCS 120/2 (C) (1) regarding the appointment, employment. Compensation, discipline, performance, or dismissal of specific employees of the public body. including hearing testimony on a complaint lodged against an employee to determine its validity. 5ILCS 120/2 9C C) (5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Upon roll call vote, the following Commissioners voting aye: Erickson, Flowers and Welch. Commissioners Absent: Coleman and Hollister. President Flowers ordered the motion passed.

**CONSIDERATION TO RECONVENE TO PUBLIC SESSION:** It was moved by Commissioner Welch and seconded by Commissioner Erickson to reconvene the meeting into public session at 1:18 p.m. Upon roll call vote, the following Commissioners voting aye: Coleman, Erickson, Hollister, Flowers and Welch. President Flowers ordered the motion passed.

**ADJOURNMENT:** Having returned from Executive Session and there being no further it was moved by Commissioner Welch and seconded by Commissioner Erickson to adjourn the meeting. Upon roll call, the following commissioners voted aye: Erickson, Flowers and Welch. Commissioners Absent: Coleman and Hollister. President Flowers ordered the motion passed. The meeting adjourned at 1:19 p.m.